

Collaboration in the Workplace

Module 1





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Which statement best describes your work style?

0	0	0	0
I am direct and like results.	I am an influencer and rely on my social skills.	I am patient and like to help others.	I am analytical and

Today's Objectives

- Team members will be able to recognize the benefits of collaboration
- Team members will be able to work together to develop a team definition for collaboration





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What does collaboration mean to you? Type in one word responses.
Ex. Teamwork

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Defining Collaboration

- Work effectively and respectfully
- Exercise flexibility
- Shared responsibility
- Individual contributions



Take a Look

- Read an excerpt from the article
- Highlight strong words and phrases



[Article Link: What is Collaboration in the Workplace?](#)

Benefits

- Pooling of resources
- Increases efficiency
- Chance to learn from each other
- Encourages vision of the bigger picture
- Promotes employee retention



Reference: [What is Collaboration in the Workplace? Benefits and Strategies](#)

Team Definition of Collaboration

- Create a ONE SENTENCE team definition of the word collaboration.
- Choose one team member to post the definition.





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Post your team definition of collaboration.

1 Submission

There are no submissions yet.

Hide submission

2 Voting (0)

3 Result



Next/ Voting >

Menu

0 1/7



Reflect

In what ways did your team demonstrate collaborative skills?

Reflect

What were the challenges?





Reflect

What were the benefits?

Summary

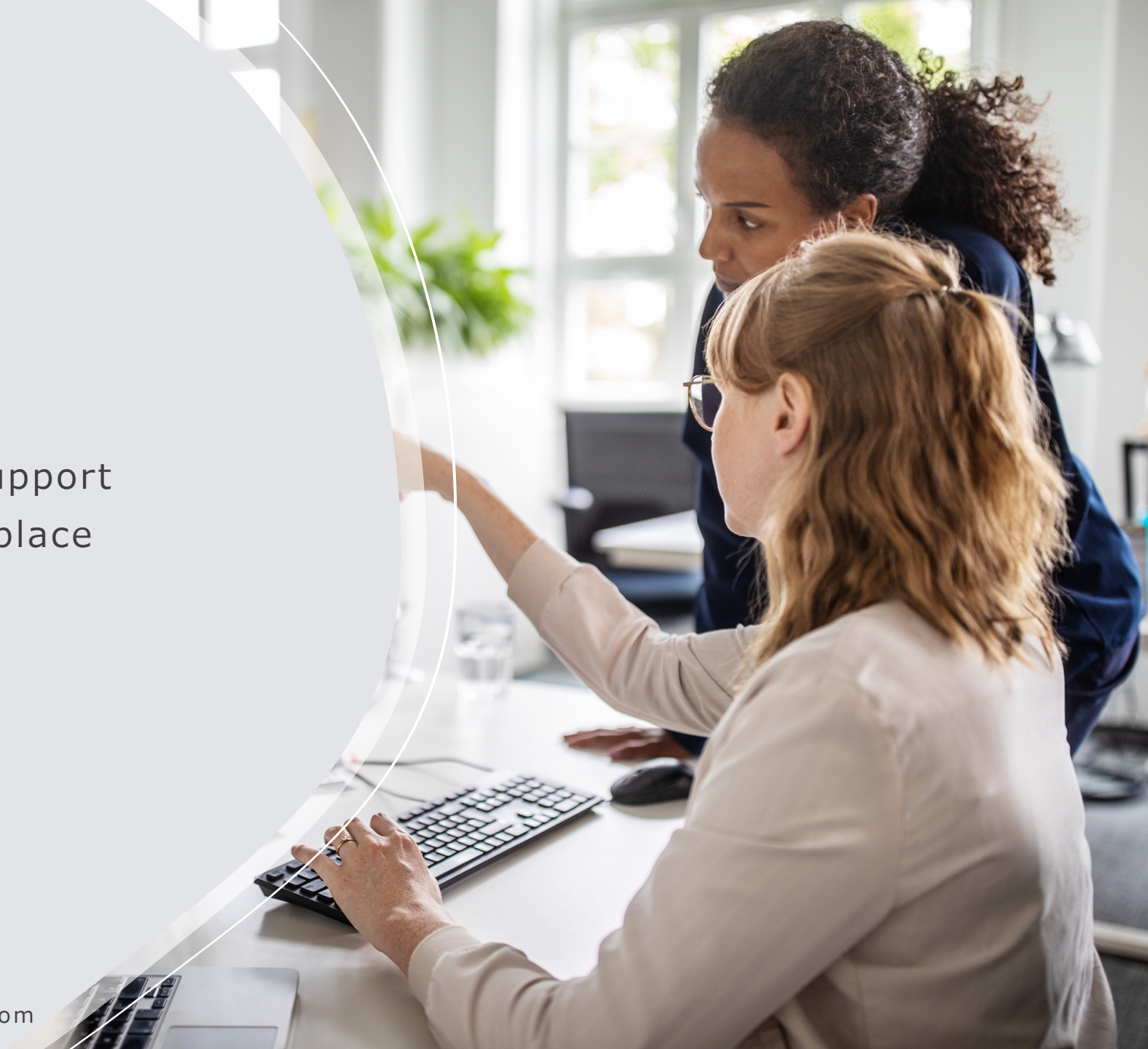
- You were able to recognize the benefits of collaboration
- You were able to work together to develop a team definition for collaboration



Next Steps

Module 2:

- Strategies and tools to support collaboration in the workplace



References

- [Understanding collaborative & working styles on your team from Sprout Social](#)
- [What is Collaboration in the Workplace? Benefits and Strategies from Lumapps](#)